

## **EMERGENCY ACTION PLAN**

**Policy Number: 805GS**

**Effective Date: 6/1/16**

**Revised Dates: 6/26/17; 11/09/20**

### **Scope**

The Emergency Action Plan Policy applies to faculty, staff, predoctoral researchers, summer scholars and applicants ("Covered Individuals") of The Graduate School of the Stowers Institute for Medical Research ("The School").

### **Purpose**

The Stowers Group of Companies ("SGC") has developed an Emergency Action Plan for Covered Individuals in case of an unanticipated event. The Emergency Action Plan includes, but is not limited to the following:

- Fire
- Earthquake
- Medical Emergency
- Workplace Violence
- Disaster Evacuation
- Suspicious Letter or Package
- Tornado and Severe Weather
- Hazardous Material Spills
- Public Utility Emergencies
- Bomb Threat

The Emergency Action Plan is on the Research Regulations & EH&S page on Helix. A paper copy is in the School Offices, Library, the Family Lounge, and the Suites Common Area.

The School is included in the Stowers Group of Companies ("SGC") Organizations and has adopted the following policy as its own.

### **Policy**

Upon notification that immediate action is required because of an unanticipated event, Covered Individuals should use the appropriate Emergency Action Plan or take other action as necessary for their own safety and the safety of others on the SGC property.

Covered Individuals are expected to be familiar with the Emergency Action Plan and to comply with all warnings, alarms, signs, and signals upon notification of an emergency or impending danger.

This policy was approved by the GSSIMR Board of Directors on September 5, 2018.  
This policy was last updated by the GSSIMR Board of Directors on November 09, 2020.  
This policy will be reviewed by the GSSIMR Board of Directors in 2022.