

USE OF THE FAMILY LOUNGE

Policy Number: 803GS

Effective Date: 6/1/16

Revised Date: 6/26/17; 11/09/2020

Scope

This Policy on Use of the Family Lounge applies to faculty, staff, predoctoral researchers, summer scholars and applicants ("Covered Individuals") of The Graduate School of the Stowers Institute for Medical Research ("The School").

For purposes of this policy, anyone under 18 years of age is considered a child.

Purpose

The SGC has a designated Family Lounge in Building 3, Room 120 for Covered Individuals, their family members, guests, and responsible adults caring for children of Covered Individuals.

The School is included in the Stowers Group of Companies ("SGC") Organizations and has adopted the following policy as its own.

Policy

Covered Individuals, family members, guests, and responsible adults who wish to use the Family Lounge must check-in with Security in Building 3 to complete and sign the Family Lounge Registration and Release Form 803FSa for approved access.

If a responsible adult, other than the parent, has the primary role of caregiver for a child, a Covered Individual who is the parent and the caregiver must complete and sign the Family Lounge Caregiver Release Form 803FSa.

Upon completion of the required forms, family members, guests, or responsible adults will receive an access card to the Family Lounge. Upon departure from the Family Lounge the access card must be immediately returned to Security.

Children of Covered Individuals must be supervised by a parent or responsible adult while in the Family Lounge.

Only the caregiver assigned to watch the child or parents of a child may take the child from the Family Lounge.

In consideration of others, children who are ill or contagious must not visit the Family Lounge.

When going to or departing from the Family Lounge, children must be accompanied by a parent or a responsible adult on the elevators, in corridors, and when going to the restroom (see Policy Number 303 for additional guidance regarding Children on the Premises).

Under all circumstances, children are the responsibility of a parent or a responsible adult when on the premises.

Covered Individuals must be on the premises whenever their family members, guests, and responsible adults caring for their children are in the Family Lounge.

This policy was approved by the GSSIMR Board of Directors on September 5, 2018.

This policy was last updated by the GSSIMR Board of Directors on November 09, 2020.

This policy will be reviewed by the GSSIMR Board of Directors in 2022.