

Protocol 1032 Teaching Assistants for GSSIMR Courses

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Protocol

GSSIMR Course Teaching Assistant opportunities are part of the co-curricular program. Co-curricular programs are learning activities that complement the formal curriculum. Programs identified as co-curricular align with and augment the curricular goals stated in the Core Competencies. These programs are not credit bearing and they serve to enhance the academic program. Students enrolled in the GSSIMR program can serve as a teaching assistant in GSSIMR module courses. Teaching assistants must participate in planning activities, assessment activities, and teaching components.

Teaching Assistant Definition (Names included in the module syllabus)

1. Student (minimum requirement: currently enrolled in a Ph.D. program and supervised by GSSIMR faculty)
2. Postdoctoral researcher or scientist in the lab of a GSSIMR faculty (minimum requirement: earned a Ph.D. or its equivalent)

Names of proposed teaching assistants (TAs) must be submitted by course organizers to the Graduate School office prior to the start of the module course, along with a TA's current Biosketch or CV. Postdoctoral researchers and scientists must also submit an official transcript that shows the Ph.D. (or equivalent) was awarded. The Graduate School office will verify the academic credentials of the TA to determine if they meet the minimum requirements.

Course organizers are required to confirm with the Graduate School office that each TA is involved in at least one action under "Planning Responsibility" and "Assessment Responsibility" and two actions under "Teaching Commitment."

1. Planning Responsibility
 - a. Participate in assignment planning
 - b. Provide input in the planning of lab experiences
 - c. Provide input for assignment planning for future modules
2. Assessment Responsibility
 - a. Grade assignments
 - b. Provide assessment of students to course faculty
3. Teaching Commitment
 - a. Prepare for classroom activities, including reading all required articles
 - b. Attend all lectures for the duration of the assigned section
 - c. Provide assistance to students beyond lectures and demonstrating equipment

- d. Provide lab supervision and interact with individual students in lab
- e. Lead journal club discussions
- f. Assist students with interpretation of lab results and preparation of presentations

Guest Lecturer Definition (Names included in the module syllabus)

- 1. Scientist other than GSSIMR faculty who is delivering a one-day lecture in a module and has no assessment role in the module
- 2. Lab member who is giving a lab tour and has no assessment role in the module
- 3. Lab member who is giving an equipment demonstration and has no assessment role in the module

Lab Support Definition (Names not included in the module syllabus)

- 1. Provides support for students and faculty in the lab component of the module
- 2. Provides occasional assistance directly to the students in the lab component of the module
- 3. Provides lab set-up including making solutions, growing stocks, prepping examples, etc.
- 4. Does not serve as the lead in the lab component of the module
- 5. Does not have an assessment role in the module