

Protocol 1024 Faculty Member's Departure

Protocol Number: 1024

Effective Date: 6/1/16

Revised Dates: 7/19/17; 04/27/18; 03/02/20

Protocol

On occasion, a faculty member of the Graduate School of the Stowers Institute for Medical Research may leave their position at the Stowers Institute for Medical Research ("SIMR"), which may impact a predoctoral researcher's rotation, thesis research, or Supervisory Committee.

Rotation Laboratory

If a principal investigator will be leaving SIMR, a predoctoral researcher may not select the principal investigator's laboratory for a rotation between the time of the announcement and the principal investigator's departure from SIMR.

If the principal investigator will leave their position as a principal investigator, but remain at SIMR in another position, the predoctoral researcher may be allowed to select that laboratory for a rotation. This will be determined in part by the principal investigator's new position. The predoctoral researcher will consult with the Dean to determine if this is a possibility.

If the announcement of the principal investigator's departure is made during a predoctoral researcher's rotation, the predoctoral researcher will consult with the Dean to determine if they will complete the rotation in that laboratory or in another laboratory at SIMR.

Thesis Laboratory

If a principal investigator chooses to leave SIMR to move to another institution, the predoctoral researcher in that lab may move to the principal investigator's new lab and earn a degree from GSSIMR if:

- 1) the principal investigator wants the predoctoral researcher to move AND
- 2) the predoctoral researcher wants to move AND
- 3) the predoctoral researcher has been conducting thesis research in the principal investigator's lab at SIMR for at least one year AND
- 4) the predoctoral researcher has successfully completed their Qualifying Assessment

If, for any reason, the predoctoral researcher will remain at SIMR instead of moving with the principal investigator, the predoctoral researcher will consult with the Dean, potential thesis advisor(s), and their Supervisory Committee (if formed) to determine an available lab at SIMR in which to complete their thesis research and earn a degree from GSSIMR.

If the principal investigator's appointment is not renewed, or they are asked to leave SIMR for any reason, or the principal investigator chooses to leave SIMR, but does not move to another institution (e.g., retires), the predoctoral researcher in that lab will either be allowed to complete their thesis research before the principal investigator leaves SIMR or will consult with the Dean,

potential thesis advisor(s), and their Supervisory Committee (if formed) to determine an available lab at SIMR in which to complete their thesis research and earn a degree from GSSIMR.

If the principal investigator leaves their position as a principal investigator, but remains at SIMR in another position, the predoctoral researcher will either be allowed to complete their thesis research in the principal investigator's lab or will consult with the Dean, potential thesis advisor(s), and their Supervisory Committee (if formed) to determine an available lab at SIMR in which to complete their thesis research and earn a degree from GSSIMR. This will be determined in part by the principal investigator's new position.

Supervisory Committee

When a GSSIMR faculty member retires from the Stowers Institute for Medical Research they are granted emeritus status with GSSIMR. Emeritus faculty should continue to serve on Supervisory Committees of which they were members prior to retirement (but not serve on new Supervisory Committees after retirement).

If a faculty member leaves their position at SIMR for reasons other than retirement, their continued service on Supervisory Committees will be at the Dean's discretion and handled on a case-by-case basis. The Dean will make individual determinations in consultation with the thesis advisors.

The GSSIMR Dean must be kept informed of any deliberations that involve the placement of predoctoral researchers in their rotation or thesis research labs and changes to Supervisory Committees.

Any exceptions to these rules must be discussed with and approved by the GSSIMR Dean and the SIMR Scientific Director. In the event of a split decision or an appeal by a predoctoral researcher, the GSSIMR President, after consulting with the SIMR President and CEO, will have final approval.